

# Every student in grades 7-12 will be issued an Agenda.

### What is the purpose of the agendas?

- Hall passes.
- Teach organizational skills.
- Communication between teachers/staff to reduce time out of the classroom.

### How do the hall passes work?

- Each column represents the amount of hall passes each student gets per quarter.
- Before the student leaves the classroom, a row must be filled in with a pen in the agenda.
- The student must take the agenda with them as it serves as the pass.

### What happens when a student runs out of passes for the Quarter?

- They should not leave the room to go to their locker, office, etc.
- If they need to go to the bathroom, the teacher will use their professional judgment.

### What happens when a student loses their agenda?

- It will cost 5 dollars to replace.
- They will only get one hall pass per week for the remainder of the quarter (i.e., if four weeks are left, they get four total hall passes).

## What can I do to support my child with their agenda?

- Review your child's agenda nightly with them to see what homework they have and what they completed during the day.
- Remind your child to to double check that they have all their belongings they need for school. You can do this in the evening before they head to bed or in the morning.
- Encourage your child to keep track of their agenda.